

WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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COMMITTEE MEMBERS

John Briscoe – *Vice Chair/*

Interim Chair

Charlene Hart

Kevin Stroupe

Sabrina Grenet

Commissioner Jeanne Herman

Alt. Commissioner Alexis Hill



NON-VOTING MEMBER

County Manager Eric Brown

INTERNAL AUDIT MANAGER

Katelyn Kleidosty

NOTICE OF MEETING AND AGENDA WASHOE COUNTY AUDIT COMMITTEE

Caucus Room, 1001 E. 9th St.
and
via Zoom Teleconference

Thursday, January 9, 2025
2:00 p.m.

This meeting will be held in the Caucus Room, at 1001 E. 9th Street Building A, 2nd Floor, and via Zoom teleconference. To attend via Zoom teleconference, please log in to the Zoom webinar at the following link: <https://washoecounty.gov.zoom.us/j/98145977189?pwd=WDdEZ0xIYklnNWJDa2srV1RnWXB4dz09> and enter passcode 504050. You can also join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the Zoom website, and entering this Webinar ID: 981 4597 7189. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone only by dialing +1 719 359 4580, entering Webinar ID: 981 4597 7189, passcode 504050, and pressing #.

Possible Changes to the Agenda and Timing: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another meeting. This meeting will be held at the physical location designated on this agenda, but one or more of the Committee Members and/or County staff may attend and participate by remote technology system. Members of the public wishing to attend may do so and participate as provided in the agenda at the designated physical location.

Accessibility: In compliance with the Americans with Disabilities Act, the Washoe County meeting rooms are accessible and those requiring accommodation for this meeting should notify the Internal Auditor at (775) 328-2064, 24 hours prior to the meeting.

Public Transportation: Public transportation is available to this meeting site: RTC Routes 2, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits and Public Comment: Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Persons may not allocate unused time to other speakers. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the meeting. Persons are also able to provide public comment via teleconference, or via telephone. To provide public comment via Zoom teleconference, login to the Zoom webinar at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press *9 to "Raise Hand" and *6 to mute/unmute. Public comment can be submitted via email to washoe311@washoecounty.gov. The County will make reasonable efforts to include all comments received for public comment by email in the record. Please try to provide comments by 4:00 p.m. on Wednesday, January 8, 2025.

Supporting documentation for the items on the agenda provided to Audit Committee members is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada), Katelyn Kleidosty, Internal Audit Manager (775) 830-2550.

Pursuant to NRS 241.020, the Agenda for the Washoe County Audit Committee has been electronically posted at https://www.washoecounty.gov/mgrsoff/board_committees/internal_audit/index.php and <https://notice.nv.gov>.

Forum Restrictions and Orderly Conduct of Business: The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

2:00 p.m.

1. Roll Call
2. Public Comment (*comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Audit Committee agenda*)
3. Elect a chair and vice-chair of the Audit Committee (for possible action)
4. Presentation of the FY24 Annual Comprehensive Financial Report and audit results for the year ending June 30, 2024 – Representatives from Eide Bailly LLP (for discussion only)
5. Approval of minutes for July 18, 2024, meeting (for possible action)
6. Audit Update Discussion – Katelyn Kleidosty, Internal Audit Manager (for discussion only)
 - a. Completed:
 - Cash Control Audit – Senior Services
 - Cash Control Audit – Northern Nevada Public Health (NNPH)
 - Cash Control Audit – Washoe County Library System
 - Advisory Services – Jan Evans Justice Center | Detention Division
 - b. In Progress:
 - Review – Department of Alternative Sentencing
 - Cash Control Audit – Department of Alternative Sentencing
 - Audit – Utility Fee and Billing Procedures
 - Legislative Fiscal Notes – training and starting to receive bill draft requests (BDR)
 - Washoe County Sheriff’s Office (WCSO) Bail Procedure Exception Follow-Up
 - c. Follow-Up:
 - Washoe County Clerk’s Office – Board Records and Minutes Division
 - d. Other:
 - Article from the AICPA & CIMA “[Fraud in the Public Sector: 2024 Government Series](#)”
 - Working on updating and redistributing Fraud Hotline flyer
 - Updating website and forms to be compliant with Digital Accessibility regulations
7. Fraud Hotline – Katelyn Kleidosty, Internal Audit Manager (for discussion only)
 - a. Seven (7) fraud hotline tips were received
8. Calendaring of future Audit Committee meetings – Tentative as dates/times are subject to change
 - a. Thursday, March 27, 2025 @ 3:00 p.m.
 - b. Thursday, June 26, 2025 @ 3:00 p.m.
9. Audit Committee Member Comments – limited to announcements or issues proposed for future agendas and/or workshops
10. Public Comment (*comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Audit Committee agenda*).

Adjournment.